

ELIDA LOCAL SCHOOLS

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS (NON-ATHLETIC)

Type of Trip FCCLA - national Fall conference
 Proposed Departure Date Fri 11/11/2022 Return Date Sun. 11/13/2022
 Proposer Keisha Larimore Position FCCLA advisor
 Date by which response is needed 10/12/2022 Proposal Date 9/19/2022

A. Purpose

*Registration rate will increase after the 13th.

1. What is the major place to be visited or event to be attended?
National FCCLA Fall conference in Columbus, OH
2. How is the trip related to the educational program of the District?
Intra-curricular with Family and Consumer Sciences classes.
3. In what ways will the students benefit?
Attend leadership workshops, network with students from across the country, be introduced to FCCLA activities.
4. In what ways will the District benefit?
Students bringing skills back to the school
5. How will the trip be evaluated to determine the extent to which these benefits were realized?
Students growth, FCCLA activities throughout the year.

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SEP 26 2022

SUPERINTENDENT

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

FCCIA members (9-12 grades)

2. How many students in total?

no more than 8.

3. How many students are currently experiencing academic problems?

unknown at time

4. Which staff member will be in charge?

Keisha Larimore

5. What previous experience has the staff member had in conducting overnight or extended field trips?

other FCCIA trips

6. What other staff members will be going?

none

7. How many chaperones, in addition to staff members, will be going?

none

8. What are their names and affiliations with the students?

n/a

9. How many school days will be missed?

one

10. How will teachers be advised in advance that the students will be out of school?

email / Schoology
vacation forms

C. School Work

1. How will missed work be made up?

Students responsibility
- all work should be on Schoology.

2. What special assistance will be provided students with academic problems?

NHS tutoring

D. Itinerary

1. What is the destination?

Columbus, OH

2. What will be the mode of transportation? What liability insurance does the carrier have?

School Van

3. Where will the group be housed and fed?

Columbus
Local Restaurants

4. What enroute or supplementary activities are planned?

none

5. What arrangements have been made for dealing with emergency situations?

EMA forms
FCCUA is staffed with personnel

6. What arrangements have been made for administering necessary medications to students while on this trip?

School nurse will give directions

7. If tour guides are involved, what liability insurance do they carry?

n/a

E. Finances

1. What is the estimated total cost and cost per student?

Registration \$75
Hotel \$190/night

2. What is the source of funds?

Fundraisers
Student expenses

3. How will the funds be collected and safeguarded?

school safe
FCCUA school account

4. How will any shortfall be made up or excess funds used?

extra Fundraisers will then be planned

5. What provision has been made for students who are financially unable to pay any necessary costs?

TWO FCCUA fundraisers this fall.

F. Communications

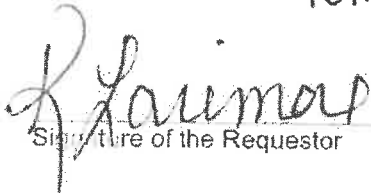
1. How will you communicate to parents prior to, during, and after the trip?

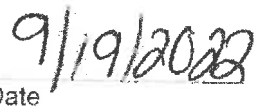
news letters
Schoolology post

2. List telephone numbers at destination and where group will be housed.

3. What information will be provided to the media and the community?

follow-up details


Signature of the Requestor


Date

Approved:


Principal


Date

Date

Board of Education

Date

